



The Hills Academy

Stancliffe Road, Bedford. MK41 9AT

Telephone: (01234) 266498
Fax: (01234) 347251
e-mail: office@thehillsacademy.co.uk
Web: www.thehillsacademy.co.uk
Headteacher: Mrs Moya Whitehead

Dear Parents/Carers

We have spent time researching a new online system for booking and payment of Prime Time which will make it easier for you as parents to use the service and it will improve the efficiency of the administration of the club. It is a system which caters for the different options that we offer in prime time eg, two morning clubs and choices in the evening.

The online system is called **Magic Booking** at: <https://thehillsacademy.magicbooking.co.uk>

Please select the above link to register the details of your child and yourselves.

We are asking that you register by Wednesday 3rd January 2019 at the latest. You will be able to book sessions as soon as you have registered but please be aware that this is a system which requires payment via credit or debit card at the time of booking. **Opening balances** for debits or credits will be entered onto your account once you have registered and this will be completed on Friday 4th January.

If you are a recipient of **childcare vouchers** through your place of work, this method of payment may be selected at the time of booking and the school will reconcile the vouchers with your respective provider account.

We feel that it is a very straightforward website to use but if there are any problems please contact the school office until Friday 21st December or via email after that date.

Yours faithfully

Mrs Moya Whitehead
Head Teacher