



The Hills Academy

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Headteacher: Mrs Moya Whitehead

10th July 2017

Dear Parents and Carers,

I am writing to confirm the arrangements for the beginning and the end of the school day for September 2017. We have had to make some small changes in order to ensure that this is smooth for everyone. This is slightly complicated, apologies, but do ask if you need further clarification.

All children will continue to go straight to their classrooms (external classroom doors).

8.30 am Years 3, 4, 5 and 6

8.40 am Years 1 and 2

8.50 am Reception and Nursery

Younger children who arrive early due to having elder siblings, will have a 'challenge task' to complete in the classroom as soon as they arrive.

For families with children of different ages, drop off at the **earliest time** and pick up at the **latest time**.

3.10 pm Reception and Nursery with no elder siblings

3.20 pm Years 1 and 2 plus younger siblings with no elder siblings in Key Stage 2.

3.30 pm Years 3, 4, 5 and 6 and younger siblings.

Children who are waiting for their elder siblings will participate in 'story time' activities until they are to be picked up.

Children in Years 5 and 6 can walk or cycle home by themselves if written permission has been given. They are **not** able to take responsibility for younger siblings.

Yours faithfully

Moya Whitehead